



Stakesby Community Primary School

Parent Rep Meeting Minutes

28th March 2017 3.30pm-4.30pm

In attendance: Amanda Hutchinson, Rebecca Burrell-Smith, Sarah Locker, Vicky Jackson, Michelle Sutherland, Roy Gunning, Alison Leather Sharon Gurney,

Apologies from: Nicky Thornton, Helen Tillson, Emma Bartlett, Kerry Edmond, Emma Davis

The minutes of the previous meeting were agreed as a true record. Mrs Leather said she would now put them on the website in the 'Parent Rep' area.

New School Website App

- Mrs Leather welcomed back Mrs Sharon Gurney who is an HLTA at Stakesby, a Staff Governor and also responsible for Computing across the school. Mrs Leather and the Reps welcomed Mrs Gurney to the meeting.
- Mrs Leather outlined the plan for the meeting. Mrs Leather reminded reps that following our February meeting Mrs Gurney had asked the reps to trial the website app on their mobile phones and to provide honest feedback.
- Mrs Gurney explained that she would like the reps to highlight any glitches.
- The reps provided feedback (brief summary). The app is responsive (this means it fits to your phone screen. They can see the calendar and term dates (useful). They are not receiving notifications for 'events'. The photos on blogs cannot be viewed via app. Not all content of the website can be seen on the app.

- Mrs Gurney made notes and thanked the reps for their feedback. She will follow up with app provider. Mrs Gurney then left the meeting.

School Uniform Supplier

- Mrs Leather explained that the office staff would like to gain our opinion on some potential new uniform suppliers before committing to any future orders.
- A wide selection of uniform samples and brochures were available for the reps to look at and provide feedback on preference of quality of garment and value for money.
- The office staff also provided a comprehensive breakdown on costings and feedback both from the internet and informally from other schools.
- Notes were taken by Mrs Leather and were sent to the office.

Open Day

- Mr Gunning outlined the plans for the school Open Day. He reassured reps that the day had been very carefully planned and risk assessed. The day will include opportunity to visit all classes in their everyday lessons including outdoor PE and Forest School sessions. School will be closed to the public for the lunchtime period and reopened for the afternoon lessons.
- Mr Gunning informed reps that the open day will also include the official opening of the new Early Years play equipment which was bought through Lottery Funding. Mr Gunning asked Becky to pass on an invitation to The Wooden Horse.
- Mr Gunning invited reps to attend either as a parent or in their official capacity as Parent Rep.

Review of Sex Education Policy

- Mr Gunning explained to the reps that all schools must have an agreed Sex Education Policy which is regularly reviewed. He then went on to outline the content of the policy in school and how it is delivered at Stakesby in both Years 5 and 6.

- There was a brief discussion around the content where Mr Gunning and Mrs Leather answered questions.
- The review of our policy will be done in conjunction with Kate Hilliard who is specially Stonewall trained. Mr Gunning invited the reps to attend the policy review meeting.

AOB Sainsbury's Vouchers

- We are again collecting Active Kids vouchers. The reps raised that they didn't know what last year's vouchers were spent on. Mr Gunning informed the reps that Mr Bates had bought a Go Pro camera for PE lessons. He apologised to reps for this information not reaching parents but explained that because the orders are sent off at the end of the academic year and not received immediately, it was an oversight on the part of school.